

Guidelines for Sanctioning Student Achievement Programs and Parent-Teacher Associations and Organizations	C.9
<i>Adopted: July 23, 2013 Revised: November 14, 2023</i>	

The Board of Education of the Hilldale School District believes that student achievement programs (curricular, co-curricular and extracurricular) and parent-teacher associations and organizations can advance the educational goals of the board of education and confer a benefit to the students of the school district. It is the purpose of this policy to establish guidelines for the sanctioning of student achievement programs and parent-teacher associations and organizations that raise money and collect revenues for the benefit of students. Only those student achievement programs and parent-teacher associations and organizations sanctioned in accordance with this policy will be exempt from the statutory controls over school activity funds found in the Oklahoma School Code, Okla. Stat. tit. 70, § 5-129.

Sanctioning Procedure for Student Achievement Programs and Parent-Teacher Associations and Organizations

The school district may sanction student achievement programs and parent-teacher associations and organizations that, according to the board's determination, advance the educational objectives of the school district, are beneficial to students and meet the requirements of this policy.

In determining whether a student achievement program or a parent-teacher association or organization should be sanctioned by the school district, the board of education may consider:

1. if the program, association, or organization promotes activities that are an extension, expansion, or application of the school district curriculum;
2. if the program, association, or organization assists student government or activities in carrying out special projects or responsibilities;
3. if the program, association, or organization assists student clubs, organizations, and other student groups in raising funds to promote activities approved by the board of education; and
4. supplemental information provided by the student achievement program or by a parent-teacher association or organization in support of its application.

A written statement by a student achievement program or by a parent-teacher association or organization to the board of education requesting sanctioning shall include the following:

1. a statement of its purpose, goals, organizational structure, and membership requirements;

2. a detailed statement of how the school district and its students will benefit if the organization is sanctioned;
3. a statement of nondiscrimination consistent with all Oklahoma and federal laws; and
4. financial and performance audits, if any, which have been performed on such program, association, or organization by an independent accounting firm.
5. All elected officers of each booster club, PTO/PTA or student achievement club will be required to have a background check conducted by Hilldale Public School. All results will be received by Hilldale Public Schools. Any issues dealing with results of background checks will be handled by Hilldale Administrative staff.

The written statement shall be submitted to the superintendent for preliminary review. After the program, association, or organization's written statement has been reviewed by the superintendent, the superintendent shall make a recommendation to the board of education. The board of education shall review the written statement, and shall sanction or decline to sanction the applicant. The decision of the board of education is final and nonappealable.

In order to maintain the status of a sanctioned program, association, or organization in accordance with this policy, the superintendent of schools or the board of education may require from any such program, association or organization, on an annual basis, that financial and performance audits be performed on the program, association, or organization by an independent accounting firm. If required by the superintendent of schools or the board of education, the audits shall be submitted to the superintendent within ninety (90) days of the superintendent's request. The board of education shall review any audits submitted and determine if the program, association, or organization is entitled to continue to be sanctioned in accordance with this policy and if its funds should continue to be exempt from the statutory controls over student activity funds found in the Oklahoma School Code, Okla. Stat. tit. 70, § 5-129.

The superintendent of schools or the board of education may, at any time they deem warranted, request copies of any and all records maintained by the program, organization, or association. Copies of records must be promptly provided upon the request of the board or superintendent.

The board may, at its discretion, withdraw sanctioning at any time it deems it in the best interest of the school district. Any decision of the board of education to withdraw sanctioning is final and nonappealable.

No program, association or organization sanctioned under this policy shall publish or otherwise publicly indicate in any manner that it has been sanctioned by the school district under this policy.